# SAILtthrdCapitol.png

# DATE: December 21, 2017

**BULLETIN NO.: 2017-03**

**TO: County Officials**

**RE: Mileage Reimbursement Rate**

According to 19 O.S. § 164 county officers and employees are entitled to be reimbursed for mileage traveled in the course of their official duties at the rate allowed for state employees as set forth by the State Travel Reimbursement Act at 74 O.S. § 500.4. The State Travel Reimbursement act provides that the rate of reimbursement for travel by privately owned automobiles may be an amount not to exceed the rate prescribed by Internal Revenue Service rules or procedures. Effective January 1, 2018; the Internal Revenue Service, in IR-2017-204, has set the rate at 54.5 cents per mile. The Board of County Commissioners may establish a standard rate of reimbursement up to this amount for their respective county.

Note: As per the Oklahoma Minority Business Enterprise Assistance Act at 74 O.S. § 85.451, the mileage reimbursement for state employees may be less than the IRS rate and is determined by Office of Management and Enterprise Services. The current approved rate may be found at: [www.ok.gov/OSF/Comptroller/Mileage\_and\_Per\_Diem\_Rates.html](http://www.ok.gov/OSF/Comptroller/Mileage_and_Per_Diem_Rates.html).

For questions please call (405) 521-3449 or email at cwilson@sai.ok.gov.

Sincerely,



Cheryl Wilson

County Management Services